

Welcome Notes for New Tuesday Presenters

Welcome to Radio Heatherwood. We hope you find the volunteering interesting and enjoy your time with us.

The Tuesday team, you will be joining are Roger Hawkes (Teamleader) Alan Holder & Sylvia Dungate & Sarah Foot & Andy Warwick Sarah Irving.

As part of the development of the web site we do like to post pictures of presenters and some words from the individual. If you want to send me any material, please feel free to do so.

A picture which shows a clear view of your head & shoulders will be required for your id badge. This can be the same as a photo for the web page.

Please be aware, your fellow members have agreed for their personal details to be shared, however in doing so We should all not abuse the fact by giving any such details to third parties. i.e. circulating their email addresses to companies etc or giving out tel no's to caller's. If you wish to pass on personal information `you should always ask the originator.

There are other guidelines on station policy contained in the operations manual held at the studio. Please in the course of your training familiarize yourself with these policies.

The following details will assist you should you need to contact your colleagues for absence etc. In the first instance you should always contact your Team Leader.

| | | | |
|--------------------------|--|-----------------------|-----------|
| Roger Hawkes | Team Leader | Sylvia Dungate | Presenter |
| Home No | | Alan Holder | Presenter |
| Mobile | | Sarah Foot | Presenter |
| Email | | Andy Warwick | Presenter |
| | | Sarah Irving | Trainee |
| Studio No | 01344 625818 01344 623333 Extn 7606 | | |
| Station Manager | | | |
| Dave Smith | | | |
| Home | | | |
| | | Web addresses | |
| Station Secretary | Peter J Davidson-Smith | | |
| Email | | | |

We operate an open door policy at the radio. If you are experiencing any problems or you wish to discuss something. The studio door is always open on a Saturday Morning to come and talk.

Secretary Radio Heatherwood 18-Aug-20