

Directories	Music Library	File Names Library No + Track No	Categories	Descriptions
C:\BSI\Audio\	1940	CD0001 XX = Track No.Wav	1940's	Songs of the Decade
C:\BSI\Audio\	1950	CD0001 XX = Track No.Wav	1950's	Songs of the Decade
C:\BSI\Audio\	1960	CD0001 XX = Track No.Wav	1960's	Songs of the Decade
C:\BSI\Audio\	1970	CD0001 XX = Track No.Wav	1970's	Songs of the Decade
C:\BSI\Audio\	1980	CD0001 XX = Track No.Wav	1980's	Songs of the Decade
C:\BSI\Audio\	1990	CD0001 XX = Track No.Wav	1990's	Songs of the Decade
C:\BSI\Audio\	2000	CD0001 XX = Track No.Wav	2000's	Songs of the Decade
C:\BSI\Audio\	Classica	CD0001 XX = Track No.Wav	Classic	Classical
C:\BSI\Audio\	Country	CD0001 XX = Track No.Wav	Country	Country & Western
C:\BSI\Audio\	Film&Sho	CD0001 XX = Track No.Wav	Film&Sho	Films & Show inc Television
C:\BSI\Audio\	Misc	CD0001 XX = Track No.Wav	MiscMusi	Non Specific Music Category
C:\BSI\Audio\	Orch&Ban	CD0001 XX = Track No.Wav	Orch&Ban	Orchestra & Bands inc Military
C:\BSI\Audio\	Traditon	CD0001 XX = Track No.Wav	Tra&Reli	Traditionl Religious inc Folk
C:\BSI\Audio\	Xmas	CD0001 XX = Track No.Wav	Xmas	Christmas
			Artists	Artists
C:\BSI\Audio\	Personal	PS0001 XX = Track No.Wav		
	Speech Library	File Names	Categories	Descriptions
C:\BSI\Speech\	JingleNS	JINS0000.Wav	Jingle	Jingle (Non Specific)
C:\BSI\Speech\	Jokeline	JK0000.Wav	Jokeline	Jokes & Gags (One Liner)
C:\BSI\Speech\	LOFAdve	LOFA0000.Wav	LOF-Adve	League of Friends Adverts/Trolley Shop Etc.
C:\BSI\Speech\	Patient	PAT0000.Wav	Patient	Patient Information
C:\BSI\Speech\	Sounds	SOUN0000.Wav	Sounds	Sounds (Sound Effects & Voice Dialogue)
C:\BSI\Speech\	Vtrack	VTXXXXXX = System No.Wav	Vtrack	Voice Track Links
C:\BSI\Speech\	IDTrail	JIDT0000.Wav	IDTrail	Station Identification Trailer
	Program Directories	File Names		Descriptions
C:\BSI\	Audio	Audio.mdb		Audio.mdb location View by MSAccess
C:\BSI\	Coole			
C:\BSI\	Import			
C:\BSI\	Logs	XXXXXXXXX.BSI XXXXXXXX=Name		Program Logs *.BSI View by MSAccess
C:\BSI\	Speech			
C:\BSI\	Stacks			
C:\BSI\	Video			
C:\BSI\	WaveCart	CART0000.Krt		Cart Logs *.KRT or CRT View by MSAccess
	Recording Directories			Descriptions
C:\Data\	Audio	CD0001 XX = Track No.Wav		Conversion MP3/Wav Temp Location
C:\Data\	Audio	PS0001 XX = Track No.Wav		Conversion MP3/Wav Temp Location
C:\Data\Audio\	MP3	CD0001 XX = Track No.MP3		Audio Catalyst MP3 Initial grab location
C:\Data\Audio\	MP3	PS0001 XX = Track No.MP3		Audio Catalyst MP3 Initial grab location
Recording Process				
1 Insert CD		Use Audio Catalyst Software	Contact CDDb For Song Titles	
2 Set Library No		Record as MP3 80KBS	Normalize at Recording Stage	
3 Convert Files to Wave		Use Wavestation Converter Software	Files must be converted to Different Directory	
4 Allocate Files to Correct Directory				
5 Open Production		Wavestation and time intro's etc	Add categories from list	
6 Create Cart If applicable		ie Artist Films & Shows etc		
7 Commit to CD-Rom				
CD Rom Disk Names		WdskXX-0001 XX = Year Recorded		