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RADIO HEATHERWOOD (ISS 9) Nov 1989  
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## NEWSLETTER

Welcome to the new edition of the staff newsletter, your chance to catch up with the news at Heatherwood. This month's newsletter is unfortunately full of reminders and things not to do, we seem to be having a period of slackness in our presentation, and quality of service.

### TRAINEE'S

In the process of your training, we would like you to become as familiar with the library as possible. We therefore do not want to see any fillers from trainee's in programs, which are your own records.

### REQUEST PROGRAMS (Foot-n-Mouth)

Ninety percent of the output of this station is the request program. When announcing this we should not introduce this as P.J.'S request show, or Dave Smith's request show; it is the Radio Heatherwood request show and you're in the company of P.J. Please do not announce your program as the first part of this paragraph.

### ON AIR STUDIO

The on air presenter during any program has the discretion to ask any person not involved with the program to vacate the studio.

Please everybody will you not take advantage of the on air broadcaster by entering the studio and remaining without his permission. All trainees should also ask if they can remain after their part of the program has finished.

### CHRISTMAS (Reminders)

No decorations or lights (See Blue book).

Please remember we don't play Christmas fillers before the 10th Dec; only requests.

Broadcast details will appear nearer the day. (Watch this space).

All wards will receive Christmas cards from Radio Heatherwood.

### BLUE BOOK

One of the requirements of all presenters, is the need to familiarize yourself with our guidelines. In your spare moments you should be reading the blue book, and abiding by them.

If you're not familiar with our guidelines, when you come to train on the equipment, your training will be suspended until you are familiar.

A regular reading of this by all presenters will prevent any misdemeanours.

### STATION POLICY (Section 3)

(3:4) Radio Heatherwood is a no smoking area, so is the area outside the doors. No food or drink in the on air studio's, or near computer facility. If you do drink in the reception area, and you spill anything, clean it up.

Everybody on this station so far who has had their first training session with me on the workings of the equipment and are told from the start that we will not tolerate food or drink in the on air studio.

SOME PRAT and theirs no other word for it has taken a can of coke into the main studio plonked it on the CD player which left marks on it, and also there were splashes on the mixer.

I am going to be brutal here and say that the days of this individual are numbered. This person is a complete pratt who has no regard for the equipment, and a lack of respect for all the individuals who have had to sell the raffle tickets many times to raise funds to equip our studios.

The chilton mixer has precious metal contacts in it, and these are likely to be damaged by such an inconsiderate act.

Too the person who is now feeling guilty, You may find you have got away with it this time, but anybody who does what you have done will be dismissed.

All Staff

It is in your interest to report to the management any person you see taking food or drink into the broadcast studios, your vigilance will prevent a costly catastrophe.

Only the guilty need be offended by this news item.

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#### DONATIONS

We still receive donations from grateful patients; £7.50 this past month, every little helps.

#### SECOND STUDIO

The work progresses at a steady pace, but rising costs of each piece of work carried out, means a serious cash shortage on our bank balance.

We can all see now; the final layout of reception and studio two, space is not at a premium, so please be tidy and take home your belongings at the end of each evening.

The area of the second studio will be designated a no food or drink area once complete. The only area for drinks or food will be reception only.

#### SECOND STUDIO TRAINING

When the second studio is complete all presenters will undergo a training update on the studio consoles, and the link for transmitter control. This training will be carried out by P.J. with assistance from John Bembridge & David. This additional session will be added to the end of all new trainees current training format. (No one is exempt).

#### FUNDS

To all presenters we are going to be very short of funds over the coming month, unless we can arrange some donations or a small fund raising event. If you can come up with an idea why not contact David. It will then be down to you to organize.

#### FEEDBACK

The bright spot this time around, and a letter of thanks from a grateful patient who was on ward three. A donation of £5 was received with a fine commendation of the service of Heatherwood; thank you for playing all those old records for us old boys; signed from a patient from Harrow who was just passing thru.

A rumour is circulating that Gordon Young who is currently travelling the world, is in fact Michael Palin's passe-partout in around the world in eighty days. (He's the one carrying the bags). We wish to squash these rumours by saying that Michael Palin couldn't afford to be upstaged by our very own superstar Gordon. The only thing they shared in common was they both had Delhi belly.

May the force be with you.

#### RECORDS (Appeal)

We are still receiving an odd phone call; with donations for RH, don't forget if you receive a phone call at the studio; take the person's name and tel no, and advise that Dave will contact them as soon as possible.

And in the End

KEEP UP THE GOOD WORK

P.J.

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# RADIO HEATHERWOOD HIT LIST

## THE MANAGEMENT

Dave Smith.....Manager & Librarian..Tel No Bracknell  
P.J.Davidson-Smith....Secretary & Engineer.Tel No Bracknell  
Trevor Kensall.....Public Relations.....Tel No Bracknell  
John Bembridge.....Staff Training.....Tel No Bracknell  
BROADCAST STAFF

Mondays.....John Bembridge (Teamleader) .  
Kieran Hughes (T) .  
(3) Gordon Randall (T) .  
Tuesdays.....Roger Hawkes (Teamleader) .  
Simon Fitzgerald (T) .  
Michael Mc Kiernan (T) .  
(4) Martin Lewis (T) .  
Wednesdays.....Gordon young (Teamleader) .  
Russell Hepburn (T) .  
(3) Lee Henty (T) .  
Thursdays.....Gordon Young (Acting Teamleader) .  
Alan Holder (T) .  
Melanie Waring (T) .  
(4) Marty Hollands (T) .  
Fridays.....Trevor Kensall (Teamleader) .  
Viv Lewis .  
Rachel Milne (T) .  
(4) Nigel Griffiths (T) .  
Saturdays.....Dave Smith (Teamleader) .  
Peter J Davidson-Smith .  
(3) Kerstin Wheeler .  
(21)  
\*T\* Denotes Trainee .

This is a current list of staff at Heatherwood.

Nov/Dec89

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SATURDAY PROGRAMS

6.30 TILL 10PM

PRESENTERS

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23RD DEC..1.....	2.....
30TH DEC..1.....	2.....
6TH JAN..1.....	2.....
13TH JAN..1.....	2.....
20TH JAN..1.....	2.....
27TH JAN..1.....	2.....
3RD FEB..1.....	2.....
10TH FEB..1.....	2.....
17TH FEB..1.....	2.....
24TH FEB..1.....	2.....
3RD MAR..1.....	2.....
10TH MAR..1.....	2.....

Only fill in what you can guarantee to do!

P.J.

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