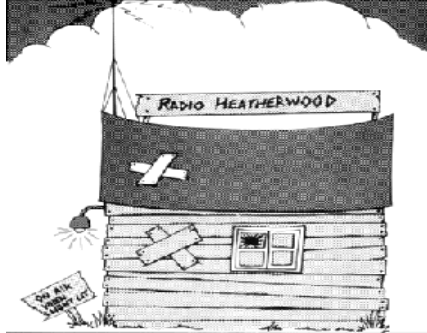


**Subject:** Radio Heatherwood Presenters Newsletters  
**From:** "Secretary" <Secretary@radioheatherwood >  
**Date:** 11/11/2001, 18:51  
**To:** Radio Staff



The Radio Heatherwood staff newsletters took many styles and methods of production during its publications.

We have recreated an issue distributed by email to radio staff and also posted on the staff noticeboard.

This newsletter originally published as above date.

The only changes made to these emails have been the removal of personal phone numbers and email addresses.

### **Background Story to Email:-**

Update to general topics.

*PJ Davidson-Smith Former Secretary*

**Subject:** Info Email Nov10 2001  
**From:** "Secretary" <Secretary@radioheatherwood >  
**Date:** 11/11/2001, 18:51  
**To:** Radio Staff

Hi Team

Some news items for you.

### **£10 Donation**

Today opened a letter from a Mrs Munn of Sunningdale who has donated £10 in memory of her late brother William Berry ( Bill ). It might be coincidence but the original start of the radio service at Heatherwood in early 1970's was due to one Bill Berry.

### **Operations Manual**

Just a reminder to everyone that we do have a policy at this station for all operations. The book may need updating but there is still legal requirements for the station/presenter which still needs to be followed. And just to emphasize our position. The Radio Authority have reminded us this week about the events since Sept 11 and to make sure we don't make comments which could be classed as in-sensitive i.e. foot n mouth.

Beware " No flippancy comments under any circumstances during your programs ".

Let the big boys cover the aspects of the War

We remain impartial at all times, this includes no personal views over the airwaves

### **Christmas Shutdown**

The radio studio's will be closed Thursday 20th December and will re-open on Saturday 6th January. This will allow for most people to have a well-earned break at Christmas.

That's all for now

Regards

PJ