

**Subject:** Radio Heatherwood Presenters Newsletters  
**From:** "Secretary" <Secretary@radioheatherwood >  
**Date:** 19/10/2003, 06:53  
**To:** Radio Staff



The Radio Heatherwood staff newsletters took many styles and methods of production during its publications.

We have recreated an issue distributed by email to radio staff and also posted on the staff noticeboard.

This newsletter originally published as above date.

The only changes made to these emails have been the removal of personal phone numbers and email addresses.

### **Background Story to Email:-**

Studio Issue's 18th October 2003

*PJ Davidson-Smith Former Secretary*

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**From:** "Secretary" <Secretary@radioheatherwood >  
**Date:** 19/10/2003, 06:53  
**To:** Radio Staff

Hi Guys

Just a couple of things to be aware of this week

### **Rhapsody**

Rhapsody failed a week ago Friday and then failed again last Thursday. This was the same as the pattern 11 weeks ago. Please when you arrive double check to make sure radio 2 is not going out at any time. If radio 2 is going out on the run up to the news it's likely rhapsody is in the throws of a failure.

### **Cooling Unit Engineering**

I have today switched of the cooling unit as temperatures are now a lot lower.

### **Sink Unit**

Today I passed a set of keys to the works foreman John McDougall. I have had a promise that mid week this week, work is likely to be carried out, in installing the sink.? We wait in anticipation.

### **Battery's**

A reminder here that the card of 4 batteries is actually a £1 so you shouldn't be splitting them.

### **Playlists**

We cannot emphasize this enough, the need to fill in the playlists properly and to adhere to the format of the hourly program structure. Please remind your members the importance of using the right suggested material in the breaks and also that material recorded by the correct use of the file numbers. Recent weeks we have seen incidences of people doing there own thing?. Follow the example on the noticeboard.

### **£5 Donation**

A postal donation of £5 was received recently from a former patient on ward ten, who made use of the loan radio whilst on the ward. The lady thanked us for our service and said how much she enjoyed the service. Nice One Guys!!!!

### **Library Database**

As a long term project to move the old library database into the new Access database which will show what format is available for a song, the current machines when you enter an artist instead of just entering "Lennox Annie " Switch it around, as it may have been entered as "Annie Lennox " All Cd's from 1139 onwards are entered in the new format.

## Inductive Loop Maintenance

The am service finally had it's service carried out this past week, a fault found with the TX has been rectified.

## Hospicom

No News I'm afraid

Regards

Peter J Davidson-Smith

Radio Heatherwood & League of Friends

Heatherwood Hospital Ascot Berks.

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[www.radioheatherwood.org.uk](http://www.radioheatherwood.org.uk)

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