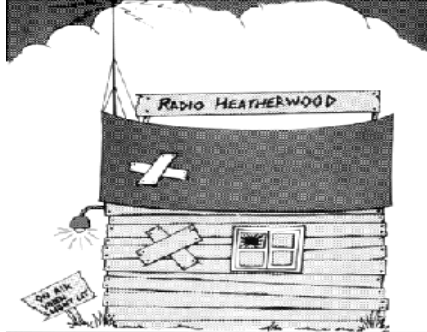


**Subject:** Radio Heatherwood Presenters Newsletters  
**From:** "Secretary" <Secretary@radioheatherwood >  
**Date:** 26/10/2003, 08:28  
**To:** Radio Staff



The Radio Heatherwood staff newsletters took many styles and methods of production during its publications.

We have recreated an issue distributed by email to radio staff and also posted on the staff noticeboard.

This newsletter originally published as above date.

The only changes made to these emails have been the removal of personal phone numbers and email addresses.

### **Background Story to Email:-**

Sink Installed

*PJ Davidson-Smith Former Secretary*

**Subject:** Sink Installed  
**From:** "Secretary" <Secretary@radioheatherwood >  
**Date:** 26/10/2003, 08:28  
**To:** Radio Staff

Hi Team

The sink at long last has been installed and is available to be used for washing up and access to water for your drinks.

The hot water tap doesn't work at the moment, but I'm sure the hospital will let us know when it will !.

The cold water supply, I would not drink it straight from the tap I would always boil the water first. The water could be standing sometime in the pipes before it's used.

I'm sure it's going to happen so I will mention it here now. The sink is not a dumping ground for un washed cups etc. Each team night will still have the responsibility to do all their washing up before they leave. Radio Heatherwood doesn't employ cleaners we are responsible for our own mess.

#### **Safety In the Engineering Room**

Please exercise caution when using the sink as water and the expensive equipment behind you don't mix. Always make sure the taps are closed off at night. We don't want a flood in the engineering.

The fact that the hot water tap is not producing anything, could be problem if left open and then a supply is restored.

When you fill your kettles up, make sure when you swing round you don't spray the equipment with an over full kettle!!!!!!

It could be very costly

Regards  
Peter J Davidson-Smith  
Radio Heatherwood & League of Friends  
Heatherwood Hospital Ascot Berks.  
[www.lof-heatherwood.org.uk](http://www.lof-heatherwood.org.uk)  
[www.radioheatherwood.org.uk](http://www.radioheatherwood.org.uk)

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