**Subject:** Radio Heatherwood Presenters Newsletters

**From:** "Secretary" <Secretary@radioheatherwood >

**Date:** 05/05/2006, 18:10

To: Radio Staff



The Radio Heatherwood staff newsletters took many styles and methods of production during its publications.

We have recreated an issue distributed by email to radio staff and also posted on the staff noticeboard.

This newsletter originally published as above date.

The only changes made to these emails have been the removal of personal phone numbers and email addresses.

## **Background Story to Email:-**

Radio Heatherwood Discussion Bulletin Board

PJ Davidson-Smith Former Secretary

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Subject: Radio Heatherwood Discussion Bulletin Board

**From:** "Secretary" <Secretary@radioheatherwood >

**Date:** 05/05/2006, 18:10

To: Radio Staff

Hi Guys

I have been busy setting up a bulletin board which can be viewed by presenters a chance for your to reply to topics and also send messages to your colleagues.

This is just a trial to see if we could use this to get messages across and also keep you up to date. http://www.radioheatherwood.org.uk/

If you go to this page and register you will be asked to fill in some fields and answer some questions. Once you agree you will receive an automatic email with a password. If you then log on change your password to something you can remember not 1234 or 0000 and then create your own details on your profile choose a picture and some words to go under. There is a help screen. Then log out

Wait 24 hours and then access the link in the email your basic profile will be created allowing you to look at the topics post replies create new topics.

At this stage you cannot add files to postings, do polls or add personal pictures

Obviously we are looking to improve overall communications so replies via the board will be well received.

Ps Don't loose the link above, you cannot access the bulletin board from the web site navigation, only by the direct link.

Regards
Peter J Davidson-Smith
Radio Heatherwood & League of Friends
Heatherwood Hospital Ascot Berks.
www.lof-heatherwood.org.uk
www.radioheatherwood.org.uk

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