



# RADIO Heatherwood

## Have You On Arrival

Signed In.  
Checked The Team Tray & Notice-boards.  
Checked The Transmitter.  
Checked Where You Can Award A Prize.

## After Ward Rounds

Recorded All Battery Sales & Donations, Faulty  
Radios, & Prize Winners.  
Changed Ward Cards for Following Night.

## Departure

Switched Over To The Holding Service.  
Turned Off All Consoles & Computer.  
Tidied Up & Put All Records Away.  
Signed Out & Completed The Studio Log.  
Turn Off All Lights & Power Switches.  
Close All Doors & Curtains.  
Secure Premises With All Locks Engaged.

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**All These Functions Ensure We Offer A Better Class Of  
Service And Maintain The Security of These  
Premises.**

**Don't Let Your Colleagues Down: Follow The Guide.**